Notice of forwarding address, demand for return of security deposit

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(today’s date)

To: Type landlord’s name

From: Type your name

Re: Type the rental address

Dear (type the landlord’s name):

I have vacated the dwelling unit at (type rental address) as of (type the date of vacancy). I am also returning the keys (and garage door openers, or anything else that the lease requires be returned in order to vacate) to the unit at this time.

This letter is to notify you of a forwarding address to which my security deposit and/or an itemized list of deductions may be sent. The check and/or list should arrive within 14 business days after the receipt of this notice, as require by the Arizona Residential Landlord Tenant Act Section 33-1321(D).

I request that you return my deposit to the following address:

(Type new address here)

Sincerely,

(Type your name here)

Keys (and garage door openers, etc.) and notice received for landlord by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord Date

[Note: Best practice is to deliver this in person and get the landlord signature at the time. If not able to deliver it in person, the next best option is to send this notice by certified mail with return receipt requested using your new address for the return receipt. Other